

## SPECIAL MEETING MINUTES

### SCHOOL CAREER TECHNICAL PROGRAM RENOVATION PROJECT BUILDING COMMITTEE

September 12, 2013

Town Hall Conference Room A

- I. Call to Order – The meeting was called to order at 4:40 PM.
- II. Roll Call - Members present: Dave Tatem, Chairperson, and Clarke Castelle. Others present: Marc Finkelstein, Chairperson, Board of Education; William Collins, Ph.D., Superintendent of Schools; Lou Jachimowicz, Chief Finance and Operations Officer; Rusty Malik and Jim Healy, Quisenberry Arcari Architects; and Jeff Baron, Director of Administrative Services.
- III. Public Participation – None.
- IV. Discuss and Take Action on Martin Kellogg Middle School STEM renovation plans, specifications and estimates– Mr. Malik and Mr. Healy made a presentation of the proposed STEM Academy at Martin Kellogg. This included visual presentations of the South Elevation, a layout of the entire STEM area, and views of the corridor outside the STEM classroom space, the classroom environment, the lab space, the prep room, and the second classroom space. Site work will be bid as an alternate bid item. Quisenberry Arcari Architects met with Board of Education staff numerous times to develop and refine the plans. This included teacher review and input during the process of development. Mr. Tatem expressed concern about wires that might have to run from the tables to the wall, as laptops would not be able to hold an electrical charge for an entire day. The equipment contained in the prep room and the classroom space was also discussed. The construction estimate is \$491,715, and a project budget with a total estimated project cost of \$549,215 was presented. Mr. Castelle made a motion that the Newington School Career Technical Program Renovation Project Building Committee accept the plans, specifications, cost estimates and project budget, as presented, for the Martin Kellogg Middle School Science-Technology-Engineering-Mathematics (STEM) Academy Renovations project, and submit them to the Town Council for its approval and authorization to proceed with the construction of the building project by securing competitive bids, and for presentation to the State Office of School Facilities. Second to the motion was made by Mr. Tatem. Discussion: The Board of Education has received a similar presentation and is expected to vote on approval at their next meeting. Mr. Jachimowicz reminded the Committee that special legislation would be needed after the project is approved by the State. The motion passed unanimously by a vote of 2 YES to 0 NO.

- V. Any other Business Pertinent to the Committee – Mr. Baron was directed to prepare a Request for Proposals document for the design work at Newington High School, for Committee consideration.
- VI. Public Participation – None.
- VII. Response to Public Participation – None.
- VIII. Adjournment – the meeting adjourned at 5:30 PM.

Respectfully submitted,

*Jeff Baron*

Jeff Baron  
Director of Administrative Services